

Fall Schedule 2017



EVERYDAY

HERO

*Claire Jolicœur*

# NORTH FLORIDA COMMUNITY COLLEGE FALL 2017

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North Florida Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate in arts degrees, associate in science degrees, and career and technical certificates. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call (404) 679-4500 for questions about the accreditation of North Florida Community College.

NFCC is an equal opportunity/equal access institution. Equity Coordinator, Denise Bell, (850) 973-9481 or [belld@nfcc.edu](mailto:belld@nfcc.edu). This publication is available in alternative formats by contacting Disability Resource Center, (850) 973-1683 [disabilityresourcecenter@nfcc.edu](mailto:disabilityresourcecenter@nfcc.edu).

Fall Term 2017

# SCHOLARSHIPS

Deadline to Apply is August 1





**Foundation, Inc.**  
Changes Lives | Launches Futures

## COLLEGE CONTACTS

(850)

<b>ADMISSIONS</b>	Diane Bethea	973-1622	bethead@nfcc.edu
	Debbie Thompson	973-9405	thompsond@nfcc.edu
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	Bobby Scott	973-9450	scottb@nfcc.edu
	Lynn Waller	973-9762	wallerl@nfcc.edu
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<b>BUSINESS OFFICE CASHIER</b>	Nichole Underwood	973-1610	underwoodn@nfcc.edu
<b>CAREER &amp; TECHNICAL EDUCATION</b>	David Dunkle	973-9440	dunkled@nfcc.edu
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<b>DEVELOPMENTAL EDUCATION</b>	Jennifer Page	973-1630	pagej@nfcc.edu
<b>DISABILITY RESOURCE CENTER</b>	Della Webb	973-9432	disabilityresourcecenter@nfcc.edu
<b>DUAL ENROLLMENT</b>	Mary Frances Mauldin	973-1628	mauldinm@nfcc.edu
<b>EMT &amp; PARAMEDIC</b>	Mike Kirkland	973-1673	kirklandm@nfcc.edu
<b>FINANCIAL AID</b>	Karen Surles	973-1621	surlesk@nfcc.edu
<b>GRADUATION</b>	Kathy Hidy	973-1620	hidyk@nfcc.edu
<b>HISTORY, HUMANITIES, FINE ARTS, FOREIGN LANGUAGE</b>	Jay Welch	973-9415	welchj@nfcc.edu
<b>LIBRARY</b>	Lynn Wyche	973-9404	wychel@nfcc.edu
<b>MATHEMATICS</b>	Phillip Taylor	973-1647	taylorp@nfcc.edu
<b>PHYSICAL &amp; BIOLOGICAL SCIENCE</b>	Bonnie Littlefield	973-1645	littlefieldb@nfcc.edu
<b>PUBLIC SAFETY ACADEMY</b>	Rick Davis	973-9492	davisr@nfcc.edu
<b>RECRUITMENT</b>	Laura-Kaitlyn Boatright	973-9407	recruiting@nfcc.edu
<b>SOCIAL SCIENCE, BUSINESS, EDUCATION, COMPUTER SCIENCE</b>	Sharon Brave Heart	973-1619	bravehearts@nfcc.edu
<b>STUDENT ACTIVITIES &amp; STUDENT CENTER</b>	Denise Bell	973-9481	belld@nfcc.edu
<b>STUDENT OMBUDSMAN</b>	David Paulk	973-9418	paulkd@nfcc.edu
<b>STUDENT SUPPORT SERVICES</b>	Sheila Nobles	973-9432	studentsupportservices@nfcc.edu
<b>SWITCHBOARD OPERATOR</b>	Tena Thompson	973-2288	thompsonst@nfcc.edu
<b>TESTING</b>	Katie Terry	973-9451	terryl@nfcc.edu
<b>TRANSCRIPTS</b>	Ellen Sherrod	973-1612	sherrode@nfcc.edu
<b>VETERANS EDUC BENEFITS</b>	Diane Bethea	973-1622	bethead@nfcc.edu
<b>WORKFORCE EDUCATION</b>	David Dunkle	973-9440	dunkled@nfcc.edu

## ACADEMIC CALENDAR FALL 2017

<b>June 12, Monday</b>	Academic advisement begins for Fall Term 2017.
<b>July 4, Tuesday</b>	Independence Day Holiday
<b>July 10 - 13   Monday-Thursday</b>	<p>Early Registration begins for Fall Term 2017 for currently enrolled students.</p> <ul style="list-style-type: none"> <li>• Mon., 7/10 – 36+ earned semester hours (priority for students with disabilities, tutors, SSS, Veterans)</li> <li>• Tues., 7/11 – 24+ earned semester hours</li> <li>• Wed., 7/12 – 12+ earned semester hours</li> <li>• Thurs., 7/13 – currently enrolled students</li> </ul>
<b>July 17, Monday</b>	Open registration for Fall Term 2017. Registration continues through the first week of class.
<b>August 3, Thursday</b>	Last day to pay tuition and fees for students registering during early and open registration periods. All class registrations not secured with full payment or finalized financial aid will result in students having their class schedule cancelled in its entirety.
<b>August 14, Monday</b>	Faculty report to duty.
<b>August 15, Tuesday</b>	Faculty report to duty.
<b>August 16, Wednesday</b>	Classes begin. Registration begins for those with a state or senior citizens waiver.
<b>August 17, 18   Thursday, Friday</b>	Extended hours until 6:00 p.m. Office of Enrollment Services, Financial Aid Office, and Business Office open.
<b>August 23, Wednesday</b>	Last day to register, add or change from credit to audit or audit to credit. Last day to drop and receive refund.
<b>August 23, Wednesday</b>	All class registrations not secured with full payment or finalized financial aid will result in students having their entire class schedule cancelled.
<b>September 4, Monday</b>	Labor Day Holiday
<b>September 22, Friday</b>	Last day to apply for graduation for students who plan to complete certificate or degree requirements at the end of the Fall Term 2017.
<b>October 25, Wednesday</b>	Last day to withdraw from a course and receive a W. <i>This withdrawal deadline may differ for classes that do not span the full term. See student advisor.</i>

## ACADEMIC CALENDAR FALL 2017

<b>October 25, Wednesday</b>	Last day to pay final tuition and fees for students who are on an approved payment plan.
<b>October 30, Monday</b>	Academic advisement begins for Spring Term 2018.
<b>November 10, Friday</b>	Veterans Day Holiday
<b>November 13 - 17   Monday-Friday</b>	Early Registration begins for Spring Term 2018 for currently enrolled students. <ul style="list-style-type: none"> <li>• Mon., 11/13 – 36+ earned semester hours (priority for students with disabilities, tutors, SSS, Veterans)</li> <li>• Tues., 11/14 – 24+ earned semester hours</li> <li>• Wed., 11/15 – 12+ earned semester hours</li> <li>• Thurs. &amp; Fri., 11/16 &amp; 11/17 – currently enrolled students</li> </ul>
<b>November 20, Monday</b>	Open registration for Spring Term 2018. Registration continues through the first week of class.
<b>November 22, 23 &amp; 24   Wednesday, Thursday &amp; Friday</b>	Thanksgiving Holiday
<b>November 30, Thursday</b>	Last day classes meet. Classes end following evening class.
<b>December 1, Friday</b>	Last day to pay tuition and fees for early registration for Spring Term 2018. All class registrations not secured with full payment or finalized financial aid will result in students having their class schedule cancelled in its entirety.
<b>December 1–6   Friday-Wednesday</b>	Final Exams
<b>December 8, 12   Friday, Tuesday</b>	Faculty report to duty.
<b>December 8, Friday</b>	Grades due by 9:00 a.m.
<b>December 12, Tuesday</b>	Fall Commencement
<b>December 13, Wednesday</b>	Winter Break begins.
<b>January 2, Tuesday</b>	College reopens at 8:00 a.m.
<b>January 4, Thursday</b>	Faculty report to duty.
<b>January 5, Friday</b>	Faculty report to duty.
<b>January 8, Monday</b>	Classes begin for Spring Term 2018. Registration begins for those with a state or senior citizens waiver.

**Early Registration for Fall 2017 Begins July 10**

## NOTICE

Information in the schedule is subject to change without notice. In an effort to keep class size small, enrollment caps are placed on courses. Once an enrollment cap is reached, the course is closed. To compensate for closed courses, new sections of courses may be added to the schedule. For the latest schedule information, go to [www.nfcc.edu](http://www.nfcc.edu).

## ACCREDITATION

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## EQUAL OPPORTUNITY

North Florida Community College is dedicated to the concept of equal opportunity and access. In accordance with Federal and State laws, and College policy, NFCC does not discriminate in any of its policies, procedures or practices on the basis of race, ethnicity, color, religion, sex, national origin, gender, age, disability, marital status, genetic information, pregnancy or any other characteristics protected by law. Inquiries regarding equity issues of any nature may be directed to Denise Bell, Equity Coordinator, 325 NW Turner Davis Drive, Madison, FL 32340. Telephone (850) 973-9481 or email [equity@nfcc.edu](mailto:equity@nfcc.edu).

## TITLE IX / CLERY ACT

NFCC is dedicated to the concept of equal opportunity and access to all programs and activities. In accordance with federal and state laws, including Title IX, NFCC does not discriminate in any of its programs and activities on the basis of age, color, gender, sex, religion, ethnicity, national origin, race, marital status, genetic information, physical or mental disability or any other characteristic protected by law. In accordance with Title IX, NFCC prohibits Sexual Misconduct (including sexual harassment and/or sexual violence) in its programs and activities.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC §1092) ("Clery Act"), as amended by the 2013 Violence Against Women Reauthorization Act ("VAWA"), requires that North Florida Community College ("NFCC") prepare and publish an annual security report

each year containing information related to crimes and certain offenses. NFCC's Annual Security Report includes statistics for crimes and certain offenses that occur in buildings and property that are part of NFCC's campus, NFCC's non-campus buildings and property, and public property within or immediately adjacent to and accessible from NFCC's campus.

The following information is available at <http://www.nfcc.edu/title-ix-clery-act>:

- Annual Security Report (Clery Act)
- Title IX - Clery Information, Procedures and Reports
- Title IX Procedures
- Title IX Forms
- Title IX Complaint Intake Form
- Title IX Student Request for Informal Resolution to Complaint
- Title IX Student Complaint Withdrawal Form
- Title IX Faculty-Staff Request for Informal Resolution to Complaint
- Title IX Faculty-Staff Complaint Withdrawal Form

## STUDENT RIGHTS UNDER THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

FERPA affords students certain rights with respect to their educational records.

- The right to inspect and review the student's educational records.
- The right to request the amendment of the student's educational records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy, or other rights
- The right to consent to disclosure of personally identifiable information contained in the student's educational records, except to the extent that FERPA authorizes disclosures without consent.
- The right to file with the U.S. Department of Education a complaint concerning alleged failures by North Florida Community College to comply with the requirements of FERPA. Students may write to U.S. Department of Education, 600 Independence Ave. S.W., Washington, D.C. 20203.
- The right to obtain a copy of North Florida Community College's student record policy from the Office of the Registrar, North Florida Community College, 325 NW Turner Davis Drive, Madison, FL 32340.

## NOTIFICATION OF SOCIAL SECURITY CARD NUMBER COLLECTION & USE

North Florida Community College collects the student's social security number for use in performance of the College's duties and responsibilities for the following possible purposes: classification of accounts; identification and verification; credit worthiness; billing and payments; data collections; reconciliation; tracking; benefit processing; tax and scholarship reporting; financial aid processing; accreditation of programs; and reporting to authorized agencies of the state and federal government. Social security numbers are also used as a unique numeric identifier in certain cases and may be used for research purposes. Federal law requires that NFCC protect social security numbers from disclosure to unauthorized parties. Students and employees are assigned NFCC identification numbers to assist in protecting their identities. For more information, refer to the NFCC website or the College Catalog.

## ADMISSIONS

Students must be admitted before they can register for courses. An application for admission must be on file for the program that a prospective student wishes to pursue. Programs with additional requirements include Emergency Medical Technician, Paramedic, Registered Nursing, Practical Nursing, Patient Care Technician, Medical Administrative Specialist, Law Enforcement Basic Recruit, and Corrections Basic Recruit. Students with questions regarding admission should contact the Admissions Office at (850) 973-1622 or (850) 973-9405.

### New students must submit the following:

- Application for admission with the required \$20 nonrefundable application fee
- Official transcript from the high school(s) and each previous college, university, or technical school attended
- Test scores (see placement testing information)

### Returning students must submit the following (students who have not attended NFCC for one year):

- Readmission Application (no fee required)
- Official transcripts from each college, university, or technical school previously attended since the student was last registered at NFCC

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## TESTING

### Placement Testing (PERT)

Students entering college credit programs may be required to take a state-mandated post-secondary education readiness test. The College accepts scores on ACT, SAT, CPT, or PERT placement tests that are no more than two years old. Transfer students' transcripts are evaluated to determine whether they will be required to take a placement test. Placement testing is available at the College; advance registration is required. Interested parties may contact the Testing Center at (850) 973-9451 or testing@nfcc.edu to schedule a test. A ten dollar (\$10) testing fee must be paid prior to testing if attending NFCC (\$35 if not attending NFCC). This fee is required for both first-time testing and re-takes. If any special accommodations are required, interested parties should contact the Disability Resource Center at least two weeks prior to testing with the appropriate documentation. Call (850) 973-1683 or (850) 973-1611 (TTY).

### Authorization for Placement Testing Exemption

A student who entered 9th grade in a Florida public school in 2003-2004 school year, or any year thereafter, and earned a Florida standard high school diploma or a student who is serving as an active duty member of any branch of the United States Armed Services meets the exemption criteria for common placement testing and enrollment in developmental education instruction as defined in Florida Statute 1008.30. Students that meet the exemption criteria may choose to be assessed and enroll in Developmental Education.

### Test of Adult Basic Education (TABE)

Students enrolling in Career and Technical Certificate programs may be required to undergo a skill assessment process utilizing the Test of Adult Basic Education (TABE). The TABE assessment is conducted

before enrollment or within the first six weeks of enrollment. For specific test score or test requirements, see program description. TABE testing is available at NFCC. Advance registration for testing is required. Interested parties should contact the Testing Center at (850) 973-9451 or testing@nfcc.edu to schedule a test. The ten dollar (\$10) testing fee must be paid prior to testing. This fee is required for both first time testing and re-takes. If any special accommodations are required, interested parties should contact the Disabilities Resource Center at least two weeks prior to testing with the appropriate documentation. Call (850) 973-1683 or (850) 973-1611 (TTY).

### Criminal Justice Basic Abilities Test (CJ-BAT)

The Florida Basic Abilities Test (CJ-BAT) is a requirement for entry into the basic recruit training programs, including Law Enforcement and Corrections. For more information, interested parties should contact the Public Safety Academy at (850) 973-1617. To schedule an exam, interested parties should telephone (850) 973-9451 or email testing@nfcc.edu.

### DEVELOPMENTAL EDUCATION

Florida State Board of Education Florida State Board of Education Rule 6A-10.0315 requires students to demonstrate readiness to perform college-level work by achieving or exceeding test scores on an approved common placement test (ACT, SAT, PERT, CPT). Test scores are valid for two years. A student whose scores indicate a need for developmental education will be advised of all the developmental education options offered and shall be allowed to enroll in the developmental education option of the student's choice. Based on Section 1008.30, Florida Statutes, students may meet the criteria for an exemption from common placement testing and developmental education instruction. However, a student who meets the exemption criteria may opt to test and enroll in developmental education. For more information, interested parties should

contact an academic advisor.

## TECHNOLOGY ACCESS

NFCC online learning tools are available on the MyNFCC portal. To access the portal, students should click the MyNFCC link at the top of the NFCC website (<http://www.nfcc.edu>) or type the following URL into the Internet address bar: <https://my.nfcc.edu>. When accessing the portal for the first time, click the "First Time User" link and follow the instructions to set up a student account. From the landing page, click the specific application's icon to gain access.

### Desire2Learn (D2L)

Desire2Learn is the learning management system that houses NFCC's online and supplemented face-to-face courses. Students will see their courses listed under "My Courses." Click the name of the course to begin.

### GoMail

GoMail is the official email communication tool for NFCC. Students are expected to check email often and to use only this email to contact college personnel.

### eBanner INFORMATION NETWORK

eBanner Information Network is a self-serve database that allows students to register for classes, view grades, pay tuition and fees and check financial aid status.

### Degree Works

Degree Works allows students direct access to degree audits to track their progress toward completing their degree, planning their class schedules, performing "What If" scenarios, viewing their grades, viewing their GPA and much more.

### e2Campus

To inform students of current campus emergencies, NFCC uses e2campus, an emergency alert system that sends students text messages or emails in

## FALL TERM 2017 TUITION & FEES

\*TUITION AND FEES ARE SUBJECT TO CHANGE

	IN-STATE (RESIDENT)	OUT-OF-STATE (NON-RESIDENT)
COLLEGE CREDIT (A&P, PSV, COLLEGE PREP) PSAV, VOCATIONAL PREP	\$ 99.80 SEMESTER HOUR \$ 85.00 SEMESTER HOUR	\$ 396.30 SEMESTER HOUR \$ 339.00 SEMESTER HOUR
COMPUTER ACCESS FEE:	\$ 35.00	
SCIENCE LABORATORY FEES:	\$ 35.00	
ACCESS FEE:	\$ 2.00 PER CREDIT HOUR IN ADDITION TO TUITION	
PSAV ACTIVITY FEE:	\$ 5.00 PER ACADEMIC YEAR	

ADDITIONAL FEES ASSOCIATED WITH ALLIED HEALTH PROGRAMS AND PUBLIC SAFETY PROGRAMS ARE REQUIRED. CONTACT THE PROGRAM DIRECTOR FOR ADDITIONAL INFORMATION.

the event of a campus-wide emergency or a campus closing due to inclement weather. Registration for this service takes only a few minutes. A student can stay informed by creating an account at <http://www.e2campus.com/my/nfcc> (links to the site are also available in D2L and under the "MyNFCC" link on the NFCC homepage). Important note: After a student creates an account, a validation code will be sent to the student's cellular phone via text. The student's account will not be activated until the student logs in to e2Campus and inputs the validation code.

## FEE PAYMENT

A student on any type of financial aid should contact the following:

### Financial Aid:

The Office of Financial Aid is responsible for financial aid information. Call (850) 973-1674.

### Veterans Educational Benefits:

Students who will receive Veterans Educational Benefits should see VA Coordinator Diane Bethea, (850) 973-1622, prior to completing registration.

### Third Party Billing:

Karen Surles, Financial Aid Coordinator, is responsible for processing all third party information. Call (850) 973-1674.

## REFUND POLICY

Refund of tuition and fees is based upon the regulations listed below. A registered student must officially drop a course or officially withdraw from the College to receive a refund of fees. Students officially withdrawing no later than the "Last day to drop and receive a refund" (see Academic Calendar) are eligible for refund of fees as follows:

- A. Refund of 100 percent of matriculation and tuition fees will be made when a class is canceled by the College.
- B. Refund of 100 percent of matriculation and tuition fees will be made when a student withdraws from or drops a course before the last day to drop classes and receive a refund. After this date, no refunds will be made for course withdrawals.

Before refunds are disbursed, outstanding indebtedness to the College must be paid.

In cases of extreme personal or family hardship or in cases involving extenuating circumstances, the Dean of Enrollment and Student Services may waive the above regulations.

## FEES FOR RETAKING COURSES

Section 240.124, Florida Statutes, mandates that each student attempting the same non-repeatable undergraduate course more than twice beginning with Fall Semester 1997 shall be assessed an additional per credit hour surcharge beginning with the third attempt. Attempted hours include hours that are dropped, withdrawn, and/or repeated. Exceptions include any course taken prior to the fall of 1997, attempts taken at an institution other than NFCC, and any non-fee-liable course dropped or withdrawn.

Out-of-state fees are assessed to individuals upon the third attempt to satisfactorily complete a course that is not designated as a repeatable course in the College Catalog and Course Schedule. The additional tuition and fees may be waived by the Dean of Academic Affairs. To apply for consideration for the waiver of the additional fees that are assessed on the third attempt, the student must submit a completed Petition for Exemption from Full Cost of Instruction form, a letter addressed to the Dean of Academic Affairs explaining the reason(s) for the request, and a copy of the student's academic record. The petition must be submitted and approved by the end of the drop/add period for the term in which the student would like to attempt the course. A fourth attempt may be allowed only through an academic appeals process based on major extenuating circumstances. Contact the Office of Enrollment Services for more information.

## TUITION-FREE COURSES FOR THOSE SIXTY-FIVE YEARS OF AGE AND OLDER

Interested parties 65 years of age or older may apply for admission as senior citizens. The admission requirements applicable to students under this category include the completion of an application as non-degree seeking/senior citizen and payment of the one-time \$20.00 application fee. This is a special category status and is not an alternate form of admission for the career and technical or associate degree programs. Those applying for admission as senior citizens may register up to four (4) credit hours per semester. No academic credit shall be awarded for attendance in classes for which fees are waived for students in this category. This privilege may be granted only on a space-available basis. Registration takes place on the first day of classes for any given term. Tuition is waived, but the student is responsible for the purchase of textbooks and instructional materials as well as other fees required for the course.

## CANCELLED COURSES

The College reserves the right to cancel courses when necessary. Students will receive full refunds for canceled courses.

## COLLEGE CLOSING PROCEDURES FOR WEATHER EMERGENCY

In addition to the e2Campus emergency alert system that notifies participants of campus closing through email or texts, the College switchboard message will be modified, conditions permitting, to indicate the closing status. The Governor has created an Internet site that directs the public to shelter during a hurricane evacuation. The web address is [www.floridadisaster.org](http://www.floridadisaster.org). If the College is not closed but a student's area has emergency weather situations that may prevent the student from attending class, the student is advised to make the decision concerning safety. Students are responsible for discussing the situation with their instructors to determine how to deal with the extenuating circumstances.

## FIRST CLASS MEETING / ATTENDANCE REVIEW

Students are expected to attend the first class meeting. All courses are monitored for regular student attendance. Any student who registers for classes but has not attended after the first week of classes will be withdrawn as a "no show." For online courses, the student must login to the student's MyNFCC portal and access D2L on the day the term begins and select the student's course to view announcements and content. A student should read course syllabus (found in the D2L course) for all course-specific requirements.

## ENROLLMENT VERIFICATION

All student enrollment verification will be by official request only. Verification letters will not be provided until after the end of the class roll verification period. Students who need enrollment verification should make a written request directly to Enrollment Services, North Florida Community College, 325 NW Turner Davis Drive, Madison, FL 32340. Written requests may also be faxed to (850) 973-1697.

## WITHDRAWING FROM A CLASS

To officially withdraw from a class, a student must initiate the official withdrawal process by submitting a completed Withdrawal Form to the Office of Enrollment Services by the published "Last day to withdraw from a course and receive a W" deadline (see Academic Calendar). See an advisor. A student who officially withdraws from a class by the published deadline will receive a "W" grade for the class, which counts as an attempt but does not



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negatively impact the student's GPA. To officially withdraw from all courses, a student must complete a Withdrawal Permit which documents that the student has satisfied all obligations to the College. See an advisor.

If a student stops attending class without completing the official withdrawal process, the student may receive a failing grade for the course.

## EXCESS HOURS ADVISORY STATEMENT

Section 1009.286, Florida Statutes, establishes an "excess hour" surcharge for a student seeking a bachelor's degree at a state college or university. It is critical that students entering Florida Colleges are aware of the potential for additional course fees. "Excess hours" are defined as hours that go beyond 110% of the hours required for a bachelor's degree program. For example, if the length of the bachelor's program is 120 credit hours, the student may be subject to an excess hour surcharge for any credits attempted beyond 132 credit hours (110% x 120). Any student whose educational plan may include earning a bachelor's degree, whether at a university or another state college, should make every effort to enroll in and successfully complete those courses required for the intended major on the student's first attempt. A Florida College System student who intends to transfer to a state university should identify a major or "transfer program" early and be advised of admission requirements for that specific university program (including approved common prerequisites) by the time the student earns 30 semester hours of college credit. Course withdrawals and/or repeats as well as enrollment

in courses non-essential to the intended major may contribute to a potential excess hour surcharge.

## GRADUATION

Students must apply in writing for graduation. Graduation applications are available in the Office of Enrollment Services. In order to receive a diploma or certificate, students must complete a graduation application even if they do not desire to participate in the commencement ceremony. See Academic Calendar for deadlines concerning graduation. Graduation requirements are outlined in the College Catalog.

## TEXTBOOK/COURSE MATERIALS

All required course materials are listed in the Bookstore link on NFCC's homepage. Course materials purchased through eCampus, NFCC's only contracted vendor, can be charged against a student's financial aid account. Course materials may also be purchased from any other source with the understanding that these non-eCampus purchases cannot be charged against a student's financial aid account.

## USED BOOK PURCHASES:

Students should check the eCampus book list found in the Bookstore link on NFCC's homepage for correct titles and editions. Note: The ISBN listed in eCampus may include both the required text and a required access code. When considering purchasing used books, students should be sure the purchase includes the ACCESS CODE in courses where required. If not, the access code must be purchased separately at an additional cost.

## VIRTUAL BOOKSTORE

BEFORE beginning the order process, a student should have the following five (5) items of information:

- A copy of the student's Class Schedule with course name/course number and instructor name
- The student's GoMail address
- The student's eight digit date of birth (MMDDYYYY). For example, the eight-digit birthdate of a student born January 3, 1977, is 01031977.

A student is considered a "Returning Customer" when he/she enters the Virtual Bookstore. When asked to select "Express Checkout" or "Returning Customer," the student should select "Returning Customer" and provide the requested information to sign in and continue.

## Payment for textbooks

- Financial Aid – Financial Aid is loaded into registered students' eCampus Customer Accounts at the end of each business day.
- Third Party Billing – The student must take his/her award letter or voucher to the NFCC Financial Aid Office prior to ordering his/her books. The student's award money will be loaded into his/her eCampus Customer Credit Account.
- Cash on Account – Students may bring cash or check to the NFCC Business Office prior to ordering books. The student's money is then loaded into his/her eCampus Customer Credit Account.
- Credit Card – Students can purchase books through eCampus using a personal credit card.

## VISIT THE VIRTUAL BOOKSTORE AT

<http://www.nfcc.edu/virtual-bookstore>

For more information contact:  
Katie Miller (850) 973-1621

## FINAL EXAM SCHEDULE – FALL 2017

	<u>FRIDAY Dec. 1</u>	<u>MONDAY, Dec. 4</u>	<u>TUESDAY, Dec. 5</u>	<u>WEDNESDAY, Dec. 6</u>
8:00 AM - 10:00 AM	8 AM   F CLASSES ONLINE CLASSES	8 AM, 8:30 AM   M/W CLASSES	8 AM   T/R CLASSES	ONLINE CLASSES
10:10 AM. - 12:10 PM	9:30 AM   F CLASSES ONLINE CLASSES	9:30 AM   M/W, M CLASSES 10 AM   M CLASSES	9:30 AM   T/R, T CLASSES	10:50 AM   M CLASSES
12:20 PM - 2:20 PM	11 AM   F CLASSES ONLINE CLASSES	12 PM   M/W CLASSES	12 PM, 1 PM   T/R, T CLASSES	10:50 AM   R CLASSES
2:30 PM - 4:30 PM	12:30 PM   F CLASSES ONLINE CLASSES	1:30, 2:05, 2:15 PM   M/W CLASSES	1:30 PM, 2:05 PM   T/R CLASSES	10:15 AM, 2:45 PM   R CLASSES
4:40 PM - 6:40 PM		ONLINE CLASSES	6 PM   R CLASSES	3:30 PM   W CLASSES
6:50 PM - 8:50 PM		5:30 PM, 6 PM, 6:30 PM   M/W, M CLASSES	6 PM   T CLASSES	5:30 PM   W CLASSES

# NORTH FLORIDA COMMUNITY COLLEGE FALL 2017

## SCHEDULE OF COURSES

Course additions and cancellations may occur. Updated information will be available from an Academic Advisor or Registrar in Student Services.

The Accounting Technology, Advanced Manufacturing and Production Technology, Business and Entrepreneurship programs are partially funded by the U.S. Dept. of Labor Trade Adjustment Assistance Community College Career Training (TAACCT) grant.

### KEYS OF SYMBOLS FOR CLASS SCHEDULE:

#### Legend for On-Campus Buildings

Marshall Hamilton Library	#4
Developmental Education	#6
Mathematics	#6
Business Education Bldg	#7
General Classroom Bldg	#8
Fine Arts Building	#10
Hardee Center for the Arts	#11
Colin P. Kelly Fitness Center	#12
Career & Technical Education Center	#13
Chemistry Lab	#34
Morris G. Steen, Jr. Science Learning Center	#34
Public Safety Academy	#35

#### Days of the Week

M	Monday
T	Tuesday
W	Wednesday
R	Thursday
F	Friday
M/W	Monday/Wednesday
T/R	Tuesday/Thursday
TBA	To be announced

## ACADEMIC COURSES - FALL 2017

COURSE #	SEC / CRS / CRN	COURSE TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
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#### ACCOUNTING & TAXATION

ACG 2021	1 3 10002	Introduction to Financial Accounting	Brave Heart	M/W	9:30-10:45	#7/102
ACG 2100	1 3 10003	Intermediate Accounting I	Brave Heart	T/R	9:30-10:45	#7/102
TAX 2000	1 3 10004	Individual Income Tax	Brave Heart	Online*	Online	Online

\* Students are required to attend a class meeting during the first week of class and take final exam on campus – date, time and location to be announced.

#### ART

ART 1300C	1 3 10005	Basic Drawing I	L. Thompson	M/W	12:00-1:15	#10/007
ART 1300C	2 3 10006	Basic Drawing I	L. Thompson	T/R	1:30-2:45	#10/007
ART 1301C	1 3 10007	Basic Drawing II	L. Thompson	M/W	12:00-1:15	#10/007
ART 1751C	1 3 10008	Ceramics II	L. Thompson	M/W	9:30-10:45	#10/007
ART 1759C	1 3 10009	Ceramics I	L. Thompson	M/W	9:30-10:45	#10/007
ART 1930R	1 3 10010	Special Topics in Art: Metal Sculpting	Dickson	W	12:00-2:45	#13/209B
ART 1930R	2 3 10011	Special Topics in Art	L. Thompson	T/R	12:00-1:15	#10/007
ART 2201C	1 3 10012	Basic Design I	L. Thompson	T/R	9:30-10:45	#10/007
ART 2202C	1 3 10013	Basic Design II	L. Thompson	T/R	9:30-10:45	#10/007
ART 2500C	1 3 10014	Painting Composition I	L. Thompson	T/R	12:00-1:15	#10/007
ART 2501C	1 3 10015	Painting Composition II	L. Thompson	T/R	12:00-1:15	#10/007

#### BUSINESS

BUL 2241	1 3 10016	Legal Environment of Business	Brave Heart	Online*	Online	Online
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\* Students are required to attend a class meeting during the first week of class and take final exam on campus – date, time and location to be announced.

FIN 1100	1 3 10017	Personal Finance	Guest	Online*	Online	Online
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\* Students are required to take final exam on campus – date, time and location indicated in course syllabus.

FIN 2000	1 3 10018	Principles of Finance	Brave Heart	T/Hybrid*	12:00-1:15	#7/102
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\* Students are required to take final exam on campus – date, time and location to be announced.

GEB 1011	1 3 10019	Introduction to Business	Brave Heart	Online*	Online	Online
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\* Students are required to attend a class meeting during the first week of class and take final exam on campus – date, time and location to be announced.

SBM 2000	1 3 10020	Small Business Management	Brave Heart	Online*	Online	Online
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\* Students are required to attend a class meeting during the first week of class and take final exam on campus – date, time and location to be announced.

ETI 1110	1 3 10188	Intro to Quality	Monreal	T	8:00-11:00	#13/209 B
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ETI 1622	2 3 10189	Concepts of Lean Manufacturing and Six Sigma	Monreal	W	3:30-6:30	#13/209 B
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ETI 1644	1 3 10190	Production & Inventory Control	Monreal	R	3:30-6:30	#13/209 B
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# ACADEMIC COURSES - FALL 2017

COURSE #	SEC / CRS / CRN	COURSE TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
<b>COMPUTER SCIENCE AND APPLICATIONS</b>						
CGS 1100C	1 3 10021	Computer Applications I	Guest	M/Hybrid*	10:50-11:50	#7/104
CGS 1100C	2 3 10022	Computer Applications I	Brave Heart	M/W/Hybrid*	12:00-1:15	#7/102
CGS 1100C	3 3 10023	Computer Applications I	Guest	T/R/Hybrid*	8:00-9:15	#7/104
CGS 1100C	4 3 10026	Computer Applications I	Brave Heart	R/Hybrid*	10:50-11:50	#7/102
* Students are required to attend a class meeting on the first day of class and take the midterm and final exam on campus – date, time and location to be announced. Optional instructor-led labs will be held the rest of the semester.						
GRA 1952	1 1 10024	Portfolio Review	Guest	Online	Online	Online
GRA 2140C	1 3 10025	Interactive Media	Guest	Online	Online	Online
<b>CRIMINAL JUSTICE</b>						
CCJ 1020	1 3 10027	Introduction to Criminal Justice	Cave	Online	Online	Online
CJE 1301	1 3 10028	Police Patrol Operations	K. Morgan	Online	Online	Online
<b>DEVELOPMENTAL EDUCATION</b>						
ENC 0027	1 0 10029	Developmental Reading and Writing	McCullers	M/Hybrid	10:00-11:50	#6/217
ENC 0054	1 0 10030	Writing Seminar for ENC 1101	Harvey	T*	9:30-10:45	#6/218
* Class starts 9/5. Students should be enrolled in ENC 1101.						
ENC 0054	2 0 10031	Writing Seminar for ENC 1101	Harvey	W*	9:30-10:45	#6/218
* Class starts 9/6. Students should be enrolled in ENC 1101.						
ENC 0056	1 0 10032	Developmental Writing Module	Staff	Online*	Online	Online
* Students are required to attend a course orientation with the instructor during the first week of class – date, time and location to be announced.						
MAT 0022	1 0 10033	Developmental Math Combined	Gonzales	M/W	8:00-9:50	#6/101
MAT 0022	2 0 10034	Developmental Math Combined	Tuvell	M	5:30-8:50 PM	#8/003
MAT 0054	1 0 10035	Math Seminar (For MAT 1033)	Moody	M*	10:50-11:55	#6/218
* Class starts 9/11. Students should be enrolled in MAT 1033.						
MAT 0054	2 0 10036	Math Seminar (For STA 2023)	Moody	M*	1:30-2:35	#6/218
* Class starts 9/11. Students should be enrolled in STA 2023.						
MAT 0054	3 0 10037	Math Seminar (For STA 2023)	Moody	T*	9:30-10:35	#6/202
* Class starts 9/5. Students should be enrolled in STA 2023.						
MAT 0056	1 0 10038	Developmental Math Module	Gonzales	Online*	Online	Online
* Students are required to attend a course orientation with the instructor during the first week of class – date, time and location to be announced.						
REA 0056	1 0 10039	Developmental Reading Module	Staff	Online*	Online	Online
* Students are required to attend a course orientation with the instructor during the first week of class – date, time and location to be announced.						
<b>ECONOMICS</b>						
ECO 2013	1 3 10040	Macroeconomics	Guest	M/W	8:00-9:15	#7/103
ECO 2013	2 3 10041	Macroeconomics	Guest	Online*	Online	Online
* Students are required to take final exam on campus – date, time and location indicated in course syllabus.						
<b>EDUCATION</b>						
EDF 2005	1 3 10042	Introduction to the Teaching Profession	Adams	Online	Online	Online
<b>ENGLISH</b>						
ENC 1101	2 3 10044	Freshman English I	Martinez	M/W	8:00-9:15	#6/201
ENC 1101	3 3 10045	Freshman English I	Martinez	M/W	9:30-10:45	#8/007
ENC 1101	4 3 10046	Freshman English I	Martinez	M/Hybrid	10:50-11:50	#8/007
ENC 1101	5 3 10047	Freshman English I	Jegade	M/W	12:00-1:15	#8/008
ENC 1101	6 3 10048	Freshman English I	Knox	M/W	1:30-2:45	#8/006
ENC 1101	7 3 10049	Freshman English I	Martinez	T/R	9:30-10:45	#8/007
ENC 1101	8 3 10050	Freshman English I	Knox	T/R	12:00-1:15	#8/006
ENC 1101	9 3 10051	Freshman English I	Knox	T/R	1:30-2:45	#8/006
ENC 1101	10 3 10052	Freshman English I	Jegade	Online	Online	Online
ENC 1102	1 3 10053	Freshman English II	McCauley	M/W	9:30-10:45	#8/006
ENC 1102	2 3 10054	Freshman English II	Knox	W/Hybrid	12:00-1:00	#8/006
ENC 1102	3 3 10055	Freshman English II	Martinez	T/R	8:00-9:15	#8/008
ENC 1102	4 3 10056	Freshman English II	Knox	R/Hybrid	10:50-11:50	#8/006
ENC 1102	5 3 10057	Freshman English II	Jegade	Online	Online	Online
<b>FOREIGN LANGUAGE</b>						
SPN 1120	1 4 10058	Elementary Spanish I	Hernandez	Online	Online	Online
SPN 1121	1 4 10059	Elementary Spanish II	Hernandez	Online	Online	Online

# ACADEMIC COURSES - FALL 2017

COURSE #	SEC / CRS / CRN	COURSE TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
<b>HEALTH &amp; NUTRITION</b>						
HSC 1531	1 3 10143	Medical Terminology for Allied Health	Culpepper	Online	Online	Online
HSC 2000	1 2 10144	Introduction to Health Professions	Staff	Hybrid*	Hybrid	#13/140
* Students are required to attend ONE day as scheduled in the syllabus from 8:30-4:30. Contact an advisor for details.						
HUN 2201	1 3 10060	Fundamentals of Human Nutrition	Staff	Online	Online	Online
<b>HISTORY</b>						
AMH 1070	1 3 10061	History of Florida	Welch	M/W	8:00-9:15	#8/002
AMH 2010	1 3 10062	American History I	D. Paulk	M/W	9:30-10:45	#8/008
AMH 2010	2 3 10063	American History I	Welch	T/R	8:00-9:15	#8/004
AMH 2010	3 3 10064	American History I	Welch	T/R	2:05-3:20	#8/004
AMH 2010	4 3 10065	American History I	D. Paulk	Online	Online	Online
AMH 2020	1 3 10066	American History II	E. Paulk	M/W	9:30-10:45	#8/004
AMH 2020	2 3 10067	American History II	E. Paulk	Online	Online	Online
WOH 1022	1 3 10068	World History since 1600	Welch	Online	Online	Online
<b>HUMANITIES</b>						
ARH 2000	1 3 10069	Humanities Art	Martilli	Online	Online	Online
HUM 1020	1 3 10070	Introduction to Humanities	McCauley	M/W	1:30-2:45	#10/010
HUM 1020	2 3 10071	Introduction to Humanities	McCauley	Online	Online	Online
HUM 2210	1 3 10072	General Humanities I	McCauley	T/R	9:30-10:45	#10/010
HUM 2210	2 3 10073	General Humanities I	McCauley	Online	Online	Online
PHI 2010	1 3 10074	Introduction to Philosophy	D. Paulk	T/R	12:00-1:15	#8/002
REL 2300	1 3 10075	Introduction to World Religion	D. Paulk	T/R	8:00-9:15	#8/002
REL 2300	2 3 10076	Introduction to World Religion	E. Paulk	T	6:00-8:30 PM	#8/003
REL 2300	3 3 10077	Introduction to World Religion	D. Paulk	Online	Online	Online
<b>LIBRARY SKILLS AND INFORMATION SCIENCE</b>						
LIS 2004	1 1 10078	Strategies for Online Research	Johnson	Online	Online	Online
<b>LITERATURE</b>						
LIT 1000	1 3 10079	Introduction to Literature	Jegade	Online	Online	Online
<b>MATHEMATICS</b>						
MAC 1105	1 3 10080	College Algebra	Maresch	M/W	9:30-10:45	#34/112
MAC 1105	2 3 10081	College Algebra	Maresch	M/W	12:00-1:15	#34/112
MAC 1105	3 3 10082	College Algebra	Harris	T/R	1:30-2:45	#6/202
MAC 1105	4 3 10083	College Algebra	Harris	Online	Online	Online
MAC 2140	1 3 10084	Precalculus	Harris	T/R	8:00-9:15	#6/202
MAC 2311	1 5 10085	Calculus with Analytic Geometry I	Bryce	M/T/W/R	9:30-10:45	#6/203
MAT 1033	1 3 10086	Intermediate Algebra	Harris	M/W	9:30-10:45	#6/202
MAT 1033	2 3 10087	Intermediate Algebra	Harris	M/W	1:30-2:45	#6/202
MAT 1033	3 3 10088	Intermediate Algebra	P. Taylor	T/R	9:30-10:45	#6/201
MGF 1106	1 3 10089	Mathematics for Liberal Arts I	Bryce	F/Hybrid	12:30 -2:30	#6/101
MGF 1107	1 3 10090	Mathematics for Liberal Arts II	P. Taylor	T/R	1:30-2:45	#6/201
STA 2023	1 3 10091	Introductory College Statistics	P. Taylor	M/W	12:00-1:15	#6/201
STA 2023	2 3 10092	Introductory College Statistics	P. Taylor	M/Hybrid	6:00-8:30 PM	#6/201
STA 2023	4 3 10094	Introductory College Statistics	Bryce	F/Hybrid	9:30-10:45	#6/101
STA 2023	5 3 10095	Introductory College Statistics	Bryce	Online	Online	Online
<b>PHOTOGRAPHY</b>						
PGY 2401	1 3 10097	Introduction to Photography	Staff	Online*	Online	Online
* Students must use a 12 megapixel or higher digital camera with 16 GB of memory to complete this course; cell phone cameras are not acceptable. Students must attend a class during the first week – date, time and location to be announced.						
<b>POLITICAL SCIENCE</b>						
POS 2041	1 3 10098	American National Government	Wilkerson	F/Hybrid	11:00-12:15	#7/104
POS 2041	2 3 10099	American National Government	Cave	Online	Online	Online
<b>PSYCHOLOGY</b>						
CLP 1140	1 3 10100	Abnormal Psychology	Palomino	Online	Online	Online
DEP 2004	1 3 10101	Human Development	Palomino	M/W	9:30-10:45	#7/103
DEP 2004	2 3 10102	Human Development	Ginn	T/R	9:30-10:45	#7/104
DEP 2004	3 3 10103	Human Development	Palomino	T/R	12:00-1:15	#7/103
DEP 2004	4 3 10104	Human Development	Palomino	Online	Online	Online
PSY 2012	1 3 10105	General Psychology	Ginn	M/W	8:00-9:15	#7/102
PSY 2012	2 3 10106	General Psychology	Palomino	T/Hybrid	9:30-10:45	#7/103
PSY 2012	3 3 10107	General Psychology	Ginn	Online	Online	Online
PSY 2012	4 3 10108	General Psychology	Palomino	Online	Online	Online

## ACADEMIC COURSES - FALL 2017

COURSE #	SEC / CRS / CRN	COURSE TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
<b>SCIENCE</b>						
AST 1002	1 3 10109	Introduction to Astronomy	Maresch	M/W	2:00-3:15	#34/112
AST 1002L	1 1 10110	Introduction to Astronomy Lab	Maresch	W	3:30-5:30	#34/112
* Some labs will meet at the following alternate time: W 7:00-9:00 PM						
BSC 1005C	1 4 10111	Introduction to Biology	Littlefield	M/W	2:15-4:20	#34/103
BSC 1005C	2 4 10112	Introduction to Biology	Littlefield	T/R	8:00-10:05	#34/103
BSC 1010C	1 4 10113	Principles of Biology I	Doughty	M/W	8:30-10:35	#34/103
BSC 1010C	2 4 10114	Principles of Biology I	Doughty	M/W	12:00-2:05	#34/103
BSC 1010C	3 4 10115	Principles of Biology I	Doughty	T/R	1:30-3:35	#34/103
BSC 2084C	1 4 10116	Essentials of Anatomy and Physiology	Littlefield	R	6:00-9:00 PM	#34/103
BSC 2085C	1 4 10117	Human Anatomy and Physiology I	Molnar	M/W	8:30-10:35	#34/108
BSC 2085C	2 4 10118	Human Anatomy and Physiology I	Doughty	M/W	6:30-8:35 PM	#34/103
BSC 2085C	3 4 10119	Human Anatomy and Physiology I	Molnar	T/R	12:00-2:05	#34/108
BSC 2086C	1 4 10120	Human Anatomy and Physiology II	Molnar	T/R	8:30-10:35	#35/108
BSC 2086C	2 4 10121	Human Anatomy and Physiology II	Molnar	W	5:30-8:35 PM	#34/108
CHM 1033C	1 4 10122	Survey of Chemistry	Giddens	M/Hybrid	5:30-8:30 PM	#34/121
CHM 1045	1 3 10123	General Chemistry I	Staff	M/W	9:30-10:45	#34/121
CHM 1045L	1 1 10124	General Chemistry I Lab	Staff	M	12:00-3:00	#34/122
CHM 1046	1 3 10125	General Chemistry II	Staff	M/W	8:00-9:15	#34/121
CHM 1046L	1 1 10126	General Chemistry II Lab	Staff	W	12:00-3:00	#34/122
CHM 2210	1 3 10127	Organic Chemistry I	Staff	T/R	8:00-9:15	#34/121
CHM 2210L	1 1 10128	Organic Chemistry I Lab	Staff	R	10:45-1:45	#34/122
EVR 1001	1 3 10129	Introduction to Environmental Science	Littlefield	F/Hybrid	8:00-9:15	#8/004
EVR 1001	2 3 10130	Introduction to Environmental Science	Doughty	Online*	Online	Online
* Students must take final exam on campus - date and time to be announced.						
MCB 2010C	1 4 10131	Microbiology I	Molnar	M/W	12:00-2:05	#34/108
PHY 1053	1 3 10132	General Physics I	Maresch	T*	1:00-2:40	#34/112
* Both days are required.						
PHY 1053L	1 1 10133	General Physics I Lab	Maresch	R	2:45-4:45	#34/112
PHY 2048	1 4 10134	Physics I with Calculus	Maresch	T/R	1:00-2:40	#34/112
PHY 2048L	1 1 10135	Physics I with Calculus Lab	Maresch	R	2:45-4:45	#34/112
ZOO 2010C	1 4 10136	General Zoology	Littlefield	R/Hybrid	10:15-1:10	#34/103
<b>SOCIOLOGY</b>						
SYG 1000	1 3 10137	Introductory Sociology	Ginn	M/W	12:00-1:15	#7/104
SYG 1000	2 3 10138	Introductory Sociology	Ginn	Online	Online	Online
<b>SPEECH</b>						
SPC 1608	1 3 10139	Fundamentals of Speech	E. Paulk	M/W	8:00-9:15	#8/003
SPC 1608	2 3 10140	Fundamentals of Speech	E. Paulk	T/R	12:00-1:15	#8/003
<b>STUDENT LIFE SKILLS</b>						
SLS 1103	1 3 10141	Strategies for Academic Success*	E. Morgan	M/W	2:05-3:20	#8/008
SLS 1103	2 3 10142	Strategies for Academic Success*	Coody	T/R	9:30-10:45	#8/001
SLS 1103	3 3 10181	Strategies for Academic Success*	Johnson	F/Hybrid	9:30-10:45	#8/001
* This course is recommended for all students who have fewer than 18 credit hours, or where recommended by an advisor or instructor.						

NORTH FLORIDA COMMUNITY COLLEGE



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# ONLINE COURSES - FALL 2017

COURSE #	SEC / CRS / CRN	COURSE TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
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**To access online courses, students should visit the NFCC website and click on the “myNFCC” link on the top right of the page. Students having trouble logging into a class should email [distancelearn@nfcc.edu](mailto:distancelearn@nfcc.edu) or call Computer Services at (850) 973-1672. Some online instructors require face-to-face midterm and final exams.**

AMH 2010	4 3 10065	American History I	D. Paulk	Online	Online	Online
AMH 2020	2 3 10067	American History II	E. Paulk	Online	Online	Online
ARH 2000	1 3 10069	Humanities Art	Martilli	Online	Online	Online
BUL 2241	1 3 10016	Legal Environment of Business	Brave Heart	Online*	Online	Online
* Students are required to attend a class meeting during the first week of class and take final exam on campus – date, time and location to be announced.						
CCJ 1020	1 3 10027	Introduction to Criminal Justice	Cave	Online	Online	Online
CJE 1301	1 3 10028	Police Patrol Operations	K. Morgan	Online	Online	Online
CLP 1140	1 3 10100	Abnormal Psychology	Palomino	Online	Online	Online
DEP 2004	4 3 10104	Human Development	Palomino	Online	Online	Online
ECO 2013	2 3 10041	Macroeconomics	Guest	Online*	Online	Online
* Students are required to take final exam on campus – date, time and location indicated in course syllabus.						
EDF 2005	1 3 10042	Introduction to the Teaching Profession	Adams	Online	Online	Online
ENC 0056	1 0 10032	Developmental Writing Module	Staff	Online*	Online	Online
* Students are required to attend a course orientation with the instructor during the first week of class – date, time and location to be announced.						
ENC 1101	10 3 10052	Freshman English I	Jegade	Online	Online	Online
ENC 1102	5 3 10057	Freshman English II	Jegade	Online	Online	Online
EVR 1001	2 3 10130	Introduction to Environmental Science	Doughty	Online*	Online	Online
* Students must take final exam on campus – date and time to be announced.						
FIN 1100	1 3 10017	Personal Finance	Guest	Online*	Online	Online
* Students are required to take final exam on campus – date, time and location indicated in course syllabus.						
GEB 1011	1 3 10019	Introduction to Business	Brave Heart	Online*	Online	Online
* Students are required to attend a class meeting during the first week of class and take final exam on campus – date, time and location to be announced.						
GRA 1952	1 1 10024	Portfolio Review	Guest	Online	Online	Online
GRA 2140C	1 3 10025	Interactive Media	Guest	Online	Online	Online
HSC 1531	1 3 10143	Medical Terminology for Allied Health	Culpepper	Online	Online	Online
HUM 1020	2 3 10071	Introduction to Humanities	McCaughey	Online	Online	Online
HUM 2210	2 3 10073	General Humanities I	McCaughey	Online	Online	Online
HUN 2201	1 3 10060	Fundamentals of Human Nutrition	Staff	Online	Online	Online
LIS 2004	1 1 10078	Strategies for Online Research	Johnson	Online	Online	Online
LIT 1000	1 3 10079	Introduction to Literature	Jegade	Online	Online	Online
MAC 1105	4 3 10083	College Algebra	Harris	Online	Online	Online
MAT 0056	1 0 10038	Developmental Math Module	Gonzales	Online*	Online	Online
* Students are required to attend a course orientation with the instructor during the first week of class – date, time and location to be announced.						
PGY 2401	1 3 10097	Introduction to Photography	Staff	Online*	Online	Online
* Students must use a 12 megapixel or higher digital camera with 16 GB of memory to complete this course; cell phone cameras are not acceptable. Students must attend a class during the first week – date, time and location to be announced.						
POS 2041	2 3 10099	American National Government	Cave	Online	Online	Online
PSY 2012	3 3 10107	General Psychology	Ginn	Online	Online	Online
PSY 2012	4 3 10108	General Psychology	Palomino	Online	Online	Online
REA 0056	1 0 10039	Developmental Reading Module	Staff	Online*	Online	Online
* Students are required to attend a course orientation with the instructor during the first week of class – date, time and location to be announced.						
REL 2300	3 3 10077	Introduction to World Religion	D. Paulk	Online	Online	Online
SBM 2000	1 3 10020	Small Business Management	Brave Heart	Online*	Online	Online
* Students are required to attend a class meeting during the first week of class and take final exam on campus – date, time and location to be announced.						
SPN 1120	1 4 10058	Elementary Spanish I	Hernandez	Online	Online	Online
SPN 1121	1 4 10059	Elementary Spanish II	Hernandez	Online	Online	Online
STA 2023	5 3 10095	Introductory College Statistics	Bryce	Online	Online	Online
SYG 1000	2 3 10138	Introductory Sociology	Ginn	Online	Online	Online
TAX 2000	1 3 10004	Individual Income Tax	Brave Heart	Online*	Online	Online
* Students are required to attend a class meeting during the first week of class and take final exam on campus – date, time and location to be announced.						
WOH 1022	1 3 10068	World History since 1600	Welch	Online	Online	Online

## ONLINE COURSES - FALL 2017

Students taking online classes should contact their instructors prior to the start of classes.

NAME	EMAIL	TELEPHONE
Christy Adams	adams@nfcc.edu	
Sharon Brave Heart	bravehearts@nfcc.edu	(850) 973-1619
Glenn Bryce	bryceg@nfcc.edu	(850) 973-1676
Ron Cave	caver@nfcc.edu	
Angela Culpepper	culpeppera@nfcc.edu	
Anna Doughty	doughty2@nfcc.edu	(850) 973-1645
Michelle Ginn	ginnm@nfcc.edu	(850) 973-1729
Elizabeth Gonzales	gonzalese@nfcc.edu	(850) 973-1719
Marie Guest	guestm@nfcc.edu	(850) 973-9458
Danielle Harris	harrisd@nfcc.edu	(850) 9731649
Carrie Hernandez	hernandezc@nfcc.edu	(850) 973-1649
Tolu Jegede	jegeted@nfcc.edu	(850) 973-1635
Hope Johnson	johnsonh@nfcc.edu	(850) 973-9484
Lauren Martilli	martillil@nfcc.edu	
Barbara McCauley	mccauleyb@nfcc.edu	(850) 973-1640
Karl Morgan	morgank@nfcc.edu	
David Palomino	palominod@nfcc.edu	(850) 973-9425
David Paulk	paulkd@nfcc.edu	(850) 973-9418
Elias Paulk	paulke@nfcc.edu	(850) 973-9413
Jay Welch	welchj@nfcc.edu	(850) 973-9415

## HYBRID COURSES - FALL 2017

COURSE #	SEC / CRS / CRN	COURSE TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
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Hybrid courses are a mix of online and face-to-face instruction. Unless otherwise noted, hybrid courses meet one day per week, and the remainder of the coursework is online.

CGS 1100C	1 3 10021	Computer Applications I	Guest	M/Hybrid*	10:50-11:50	#7/104
CGS 1100C	2 3 10022	Computer Applications I	Brave Heart	M/W/Hybrid*	12:00-1:15	#7/102
CGS 1100C	3 3 10023	Computer Applications I	Guest	T/R/Hybrid*	8:00-9:15	#7/104
CGS 1100C	4 3 10026	Computer Applications I	Brave Heart	R/Hybrid*	10:50-11:50	#7/102

\* Students are required to attend a class meeting on the first day of class and take the midterm and final exam on campus – date, time and location to be announced. Optional instructor-led labs will be held the rest of the semester.

CHM 1033C	1 4 10122	Survey of Chemistry	Giddens	M/Hybrid	5:30-8:30 PM	#34/121
ENC 0027	1 0 10029	Developmental Reading and Writing	McCullers	M/Hybrid	10:00-11:50	#6/217
ENC 1101	4 3 10046	Freshman English I	Martinez	M/Hybrid	10:50-11:50	#8/007
ENC 1102	2 3 10054	Freshman English II	Knox	W/Hybrid	12:00-1:00	#8/006
ENC 1102	4 3 10056	Freshman English II	Knox	R/Hybrid	10:50-11:50	#8/006
EVR 1001	1 3 10129	Introduction to Environmental Science	Littlefield	F/Hybrid	8:00-9:15	#8/004
FIN 2000	1 3 10018	Principles of Finance	Brave Heart	T/Hybrid*	12:00-1:15	#7/102

\* Students are required to take final exam on campus – date, time and location to be announced.

HSC 2000	1 2 10144	Introduction to Health Professions	Staff	Hybrid*	Hybrid	#13/140
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\* Students are required to attend ONE day as scheduled in the syllabus from 8:30-4:30. Contact an advisor for details.

MGF 1106	1 3 10089	Mathematics for Liberal Arts I	Bryce	F/Hybrid	12:30 -2:30	#6/101
POS 2041	1 3 10098	American National Government	Wilkerson	F/Hybrid	11:00-12:15	#7/104
PSY 2012	2 3 10106	General Psychology	Palomino	T/Hybrid	9:30-10:45	#7/103
SLS 1103	3 3 10181	Strategies for Academic Success*	Johnson	F/Hybrid	9:30-10:45	#8/001

\*This course is recommended for all students who have fewer than 18 credit hours or where recommended by an advisor or instructor.

STA 2023	2 3 10092	Introductory College Statistics	P. Taylor	M/Hybrid	6:00-8:30 PM	#6/201
STA 2023	4 3 10094	Introductory College Statistics	Bryce	F/Hybrid	9:30-10:45	#6/101
ZOO 2010C	1 4 10136	General Zoology	Littlefield	R/Hybrid	10:15-1:10	#34/103

Students taking hybrid classes should contact their instructors prior to the start of classes. A full listing of hybrid class instructors is located at the top of the following page.

## HYBRID COURSE INSTRUCTORS

NAME	EMAIL	TELEPHONE
Sharon Brave Heart	bravehearts@nfcc.edu	(850) 973-1619
Glenn Bryce	bryceg@nfcc.edu	(850) 973-1676
Karen Giddens	giddensk@nfcc.edu	
Marie Guest	guestm@nfcc.edu	(850) 973-9458
Hope Johnson	johnsonh@nfcc.edu	(850) 973-9484
Rose Knox	knoxr@nfcc.edu	(850) 973-1641
Bonnie Littlefield	littlefieldb@nfcc.edu	(850) 973-1687
Keisha Martinez	martinezk@nfcc.edu	(850) 973-1718
Paula McCullers	mccullersp@nfcc.edu	(850) 973-1715
Phillip Taylor	taylorp@nfcc.edu	(850) 973-1647
David Palomino	palominod@nfcc.edu	(850) 973-9425
Philip Wilkerson	wilkersonp@nfcc.edu	(850) 973-9455

## EVENING COURSES - FALL 2017

COURSE #	SEC / CRS / CRN	COURSE TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
BSC 2084C	1 4 10116	Essentials of Anatomy and Physiology	Littlefield	R	6:00-9:00 PM	#34/103
BSC 2085C	2 4 10118	Human Anatomy and Physiology I	Doughty	M/W	6:30-8:35 PM	#34/103
BSC 2086C	1 4 10120	Human Anatomy and Physiology II	Molnar	W	5:30-8:35 PM	#34/108
CHM 1033C	1 4 10122	Survey of Chemistry	Giddens	M/Hybrid	5:30-8:30 PM	#34/121
MAT 0022	2 0 10034	Developmental Math Combined	Tuvell	M	5:30-8:50 PM	#8/003
REL 2300	2 3 10076	Introduction to World Religion	E. Paulk	T	6:00-8:30 PM	#8/003
STA 2023	2 3 10092	Introductory College Statistics	P. Taylor	M/Hybrid	6:00-8:30 PM	#6/201

## TGIF - FALL 2017

COURSE #	SEC / CRS / CRN	COURSE TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
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Students who register for two or more TGIF classes during the Fall 2017 term will be granted a scholarship toward the cost of tuition. The scholarship amount will be \$150 for students who take two TGIF classes. For students who take three of these classes, the scholarship amount will equal three credit hours of tuition. This scholarship will be awarded with no requirement for repayment if the student completes all of his or her TGIF courses during this term. In the event a recipient of this scholarship stops attending or withdraws from the courses, he or she will be responsible for repaying the scholarship amount. Exceptions will be made for extenuating circumstances. It is the responsibility of each student wishing to participate in this program to notify the Office of Financial Aid when registration is complete and fees are assessed so that the scholarship funds can be applied.

EVR 1001	1 3 10129	Introduction to Environmental Science	Littlefield	F/Hybrid	8:00-9:15	#8/004
MGF 1106	1 3 10089	Mathematics for Liberal Arts I	Bryce	F/Hybrid	12:30-2:30	#6/101
POS 2041	1 3 10098	American National Government	Wilkerson	F/Hybrid	11:00-12:15	#7/104
SLS 1103	3 3 10181	Strategies for Academic Success*	Johnson	F/Hybrid	9:30-10:45	#8/001

\*This course is recommended for all students who have fewer than 18 credit hours or where recommended by an advisor or instructor.

STA 2023	4 3 10094	Introductory College Statistics	Bryce	F/Hybrid	9:30-10:45	#6/101
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New Students  
**Saturday, Aug. 12**  
 9:00 a.m.-12:00 p.m.

**REGISTER**

[nfcc.edu/kickoff](http://nfcc.edu/kickoff) | 850-973-1737



# CAREER & TECHNICAL EDUCATION - FALL 2017

## ALLIED HEALTH

COURSE #	SEC / CRS / CRN	COURSE TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
HSC 1531	1 3 10143	Medical Terminology for Allied Health	Culpepper	Online	Online	Online
HSC 2000	1 2 10144	Introduction to Health Professions	Staff	Hybrid*	Hybrid*	#13/140

\* Students are required to attend ONE day as scheduled in the syllabus from 8:30-4:30. Contact an advisor for details.

### LICENSED PRACTICAL NURSE - LPN

HSC 0003	1 90 10145	Basic Healthcare Worker	Harvey/Frazier	M-R	8:30-4:30	#13/131
HCP 0121C	1 75 10146	Articulated Nursing Assistant	Harvey/Frazier	M-R*	8:30-4:30*	#13/131
PRN 0063C	1 335 10147	Practical Nurse I	Harvey/Frazier	M-R*	8:30-4:30*	#13/131

\* Clinical hours may vary and may include Friday.

### LPN to RN BRIDGE

NUR 1004C	1 1210148	LPN to RN Bridge I	Pearson/TBA	M-T*	7:30-1:30*	#13/130
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\* Clinical hours required in addition to class time and may be scheduled on Fridays and/or weekends.

### REGISTERED NURSE - RN

NUR 2241	1 6 10151	Nursing Process IV	Browning Plummer	TBA*	TBA*	#13/157
NUR 2241L	1 3 15152	Nursing Process IV Clinical Experience	Browning Plummer	TBA*	TBA*	#13/115
NUR 2244C	1 12 TBA	Medical Surgical Nursing II	Walden McClune	MTRF	TBA	#13/154

### ADN-RN to BACHELOR OF SCIENCE IN NURSING

NUR3805	1 3 TBA	Professional Roles*	Staff	Online	Online	Online
NUR3069	1 3 TBA	Advanced Assessment*	Staff	Online	Online	Online
NUR4826	1 3 TBA	Ethics*	Staff	Online	Online	Online
NUR3047	1 3 TBA	Cultural Care*	Staff	Online	Online	Online

\* ADN-RN to Bachelor of Science in Nursing classes are currently expected to begin Fall 2017.

## ADVANCED MANUFACTURING AND PRODUCTION TECHNOLOGY

COURSE #	SEC / CRS / CRN	COURSE TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
ETI 0481C	1 150 10153	Production Worker	Eustace	M-F	8:00-4:00	#13/211
ETI 0482C	1 150 10154	Assembler	Eustace	M-F	8:00-4:00	#13/211
ETI 0484C	1 150 10155	Process Assistant	Eustace	M-F	8:00-4:00	#13/211
ETI 0485C	1 150 10156	Automation and Production Technician	Eustace	M-F	8:00-4:00	#13/211

\* Classes meet 8/7 through 12/7.

For program details, contact Bill Eustace at (850) 973-1669. The APT program is funded by the U.S. Dept. of Labor Trade Adjustment Assistance Community College Career Training grant.

## MEDICAL ASSISTING

COURSE #	SEC / CRS / CRN	COURSE TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
HSC 0003	2 90 10182	Basic Healthcare Worker	Kemp	M-R	8:00-4:30	#13/216
MEA 0002	1 250 10183	Introduction to Medical Assisting	Kemp	M-R	8:00-4:30	#13/216
MEA 0501C	1 75 10185	Medical Office Procedures	Kemp	M-R	8:00-4:30	#13/216
MEA 0543	1 75 10186	EKG Aide, MA	Kemp	M-R	8:00-4:30	#13/216

\* Classes meet 8/16 through 12/7. Students enrolled in the Medical Assisting program are also required to meet for class on the following Fridays: 8/18, 9/8, 9/29, 10/27.

For program details, contact Tammy Kemp at (850) 973-1633 or kempt@nfcc.edu.

## MEDICAL CODER/BILLER

COURSE #	SEC / CRS / CRN	COURSE TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
HIM 0009	1 90 10157	Introduction to Health Information Technology	Mitchell	M-R*	8:30-4:30	#13/229
HIM 0091	1 350 10158	Medical Coder/Biller I	Mitchell	M-R*	8:30-4:30	#13-229
HIM 0092	1 350 10160	Medical Coder/Biller II	Mitchell	M-R*	8:30-4:30	#13/229

\* The first 115 hours of HIM 0092 are offered during this term; the remaining 235 hours of instruction will be delivered during Spring Term 2018.

HIM 0093	1 320 10159	Medical Coder/Biller III	Mitchell	M-R*	8:30-4:30	#13/229
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\* Classes meet 8/1 through 12/7. Students enrolled in the Medical Coder/Biller program are required to meet for class two Fridays of the semester – meeting dates to be determined.

For program details, contact Takiyah Mitchell at (850) 973-9478 or randolpht@nfcc.edu.

# CAREER & TECHNICAL EDUCATION - FALL 2017

## EARLY CHILDHOOD EDUCATION

COURSE #	SEC / CRS / CRN	COURSE TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
<b>EARLY CHILDHOOD PROFESSIONAL CERTIFICATE (ECPC)</b>						
EEC 1310	1 3 10175	Effective Classroom Management: Guidance & Discipline	Callaway	Online	Online	Online
EEC 2521	1 3 10176	Child Care Management	Callaway	Online	Online	Online
<b>FCCPC - FLORIDA CHILD CARE PROFESSIONAL CERTIFICATE</b>						
CHD 2220	1 3 10177	Child Growth & Development	Callaway	Online	Online	Online
EEC 1601	1 3 10178	Observing & Recording	Callaway	Online	Online	Online
EEC 2734	1 3 10179	Health, Safety & Nutrition	Callaway	Online	Online	Online
EEX 1010	1 3 10180	Teaching Exceptional Children	Callaway	Online	Online	Online
<b>EARLY CHILDHOOD PROFESSIONAL CERTIFICATE (ECPC)</b>						
HEV 0870	1 150 10161	(OCP A) Child Care Worker 1	Callaway	M/W/R	1:00-4:00 PM	#13/214
HEV 0871	1 150 10162	(OCP B) Child Care Worker 2	Callaway	M/W/R	1:00-4:00 PM	#13/214
HEV 0872	1 150 10163	(OCP C) Teacher Aide - Preschool	Callaway	M/W/R	1:00-4:00 PM	#13/214
HEV 0873	1 150 10164	(OCP D) Preschool Teacher	Callaway	M/W/R	1:00-4:00 PM	#13/214

\* Classes meet 8/8 through 12/8.

For program details, contact Denise Callaway at callawayd@nfcc.edu or (850) 973-9449.

## OTHER CAREER PROGRAMS

NFCC offers a variety of Career Education programs comprised of courses listed in the "Academic" section of this schedule. To learn more about A.S. Degrees and College Credit Certificates, visit [www.nfcc.edu/programs-of-study](http://www.nfcc.edu/programs-of-study) or contact an advisor. Fields of study include Business, Digital Media / Multimedia Technology, Criminal Justice Technology and Early Childhood Education.

## PUBLIC SAFETY ACADEMY

Public Safety Academy includes course offerings in Law Enforcement/Corrections, EMT/Paramedic and Firefighting School. Contact information for these programs is listed below.

### LAW ENFORCEMENT / CORRECTIONS

PROGRAM #	PROGRAM TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
5042	Law Enforcement Academy Basic Recruit Course	Staff	M-R	6:00-11:00 PM	#35/108
*Law Enforcement classes are open entry, open exit with multiple entry points offered throughout the term/year. Contact the Public Safety Academy for specific start dates.					
5036	Correctional Basic Recruit Course	Staff	M-R	6:00-11:00 PM	#35/Range
5043	Correctional Cross-Over to Florida Law Enforcement Academy	Staff	M-R	6:00-11:00 PM	#13/214
5044	Law Enforcement Cross-Over to Correctional Officer	Staff	M-R	6:00-11:00 PM	#13/215
5045	Combined Correctional Officer and Law Enforcement Academy**	Staff	M-R	6:00-11:00 PM	#35/Range

\*\* The Combined Academy allows individuals to obtain dual certifications in Corrections and Law Enforcement. The student enrolls and completes the Correctional Officer Program, passes the State Certification Exam, and returns to complete the Cross-Over from Corrections to Law Enforcement Program.

Contact Academy staff at (850) 973-1617 or [hackleg@nfcc.edu](mailto:hackleg@nfcc.edu) for complete class schedules and admission prerequisites. It is the intention of the Public Safety Academy at North Florida Community College to hold Basic Recruit Law Enforcement, Correctional Basic Recruit, and Cross-Over from Corrections to Law Enforcement classes at the beginning of each semester.

### EMERGENCY MEDICAL SERVICES

COURSE #	SEC / CRS / CRN	COURSE TITLE	INSTRUCTOR	DAYS	TIME	LOCATION
<b>EMERGENCY MEDICAL TECHNICIAN</b>						
EMS 1119	1 6 10165	Emergency Medical Technician I	Hampson	T/R	9:00-5:00 PM	#13/212
EMS 1119L	1 3 10166	Emergency Medical Technician Lab	Hampson	T/R	9:00-5:00 PM	#13/212
EMS 1411	1 2 10167	ER Clinical Practicum	Williams	Varies	Varies	#13/212
EMS 1421	1 1 10168	Rescue Clinical Practicum	Williams	Varies	Varies	#13/212
<b>PARAMEDIC</b>						
EMS 2603C	1 10 10184	Paramedic I	English	Varies	9:00-5:00 PM	#13/212
EMS 2656	1 2 10169	Paramedic I Clinical	Williams	Varies	Varies	#13/212
EMS2658	1 4 10170	Paramedic Clinical III	Williams	Varies	Varies	Off Campus
EMS2659	1 2 10171	Paramedic Clinical III Field Internship	Williams	Varies	Varies	Off Campus

For inquiries about the EMT-Basic and Paramedic programs, contact Mike Kirkland at (850) 973-1673 or [kirklandm@nfcc.edu](mailto:kirklandm@nfcc.edu).

## CAREER & TECHNICAL EDUCATION - FALL 2017

## COMMERCIAL TRUCK DRIVING SCHOOL

For inquiries about CDL Commercial Truck Driving program, contact David Dunkle at (850) 973-9440 or dunkled@nfcc.edu.

## ADULT BASIC EDUCATION AND GED PREPARATION

Contact the Madison County School District at (850) 973-5022.

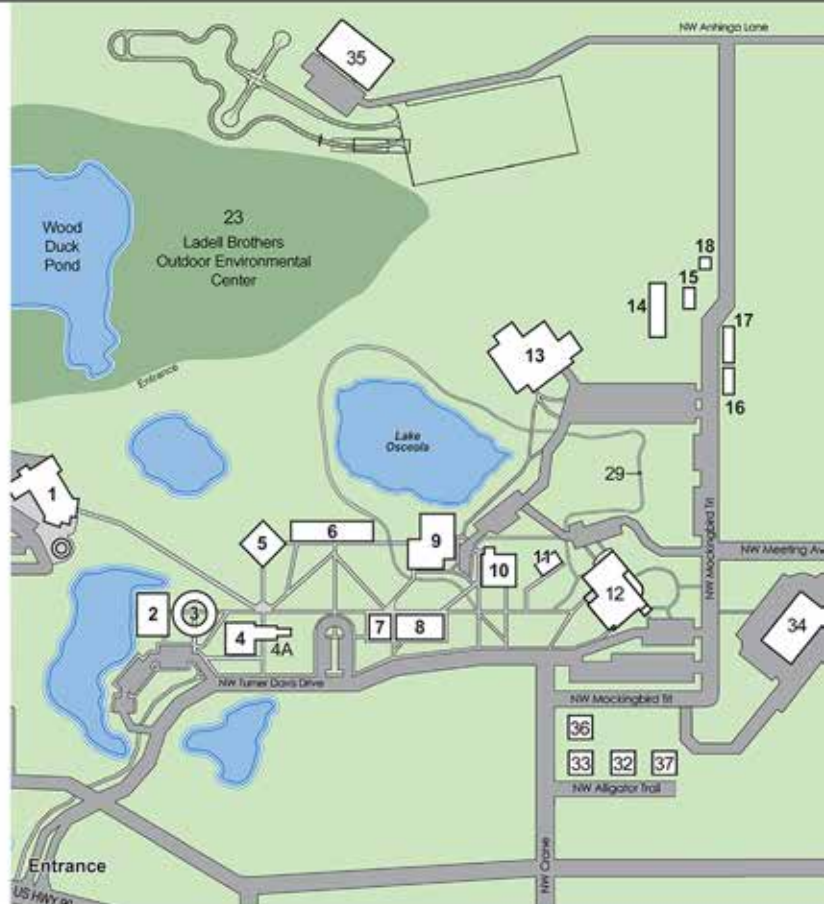
## GENERAL EDUCATION DIPLOMA (GED)

For monthly GED test schedule and registration, contact the Madison County School District at (850) 973-5022.

# NFCC CAMPUS MAP

### NFCC CAMPUS MAP

1. Van H. Priest Auditorium
2. Administrative Services
3. Walter L. Bishop Administration Building
4. Marshall W. Hamilton Library
5. Technology Center
6. Developmental Education / Mathematics Classrooms
7. Business Education
8. General Classrooms
9. Student Center  
NFCC Board Room
10. Fine Arts/Fine Arts Auditorium
11. Hardee Center for the Arts
12. Colin P. Kelly Fitness Center
13. Career and Technical Educator
14. Warehouse
15. Greenhouse
16. Testing Center
17. Maintenance
18. Warehouse
23. Ladell Brothers Outdoor Environmental Center
29. Fitness Walking Trail
32. College Advancement Artist Series
33. University Programs Saint Leo University
34. Morris G. Steen, Jr. Science Learning Center
35. Public Safety Academy
36. Development and External Affairs / NFCC Foundation



# www.NFCC.edu

325 NW TURNER DAVIS DRIVE | MADISON, FL 32340 | 850.973.2288

# NORTH FLORIDA COMMUNITY COLLEGE



ADVISING@NFCC.EDU | FINANCIALAID@NFCC.EDU

# NFCC.EDU

Claire Jolicoeur, NFCC's 2017 Student of the Year, is transforming her life through education. She graduated with honors from Branford High School and NFCC this year.

- Volunteers in her community
- Generously helps her classmates
- Training to be a travel nurse
- Outstanding NFCC Student of the Year
- U.S. Naval Sea Cadets Corps Petty Officer 2nd Class
- Among the first females to complete USNSCC C3 Training

Claire will continue her education at the University of Florida this fall. She ultimately plans to get a Doctor of Nursing Practice degree and hopes to work in Third World countries providing medical care to those in need.

She is an **EVERYDAY HERO.**

